



School Board: President – **Susan Saephanh** ♦ Vice President- **Mike Littau** ♦ Members – **Sue Brix, Trent Copland, Mike Stuart**

September 21, 2020

Dear Advanced Placement Parents and Students:

It is now time to begin planning for the upcoming Advanced Placement exams. Students are preparing for the rigor of these exams and the staff at University Preparatory is confident in our students' ability to be successful. Registration and payment of fees are now open.

This is a two-step process and both steps must be completed to access the AP Classroom resources and/or order AP Exams.

1. Complete the Total Registration process with the link provided below.
2. Enroll all of your AP classes in College Board's MyAP system.

The cost of each **AP exam is \$100.00**. There will be a late fee charge of **an additional \$40.00** for any exam ordered after November 6th.

It is the desire of U-Prep that every student have the opportunity to take their AP exams. Students who are eligible for free or reduced-price lunches under the National Schools Lunch Act, whether or not they are participating in the free or reduced-price lunch program qualify for a fee reduction. Qualifying students will pay **\$5.00** for each exam. Please fill out the Student Eligibility Form with documentation and return to Food Services.

Online exam registration will begin on Monday, September 21, 2020 and ends on Friday, November 6, 2020 at 11:59 PM. In order to register, students should select the link provided on the school website or visit www.TotalRegistration.net/AP/053912 to register. To complete registration, students must answer all of the required questions. Registration is not complete until students have printed the pdf of the confirmation page that is provided at the end. We know that parents may want to register their students for exams; however, we strongly recommend that parents and students are both present while registering to ensure that the correct exams are ordered.

University Preparatory School is excited to offer families the convenience of paying exam fees online at the time of registration. Please be sure to have a credit card or debit card available before beginning registration. Paying online is a great way to make sure that payment has been made while avoiding mailing payment.

Here are the important dates for the registration process:

- Monday, September 21, 2020 - Registration Begins
- Friday, November 6, 2020 at 11:59 PM - Registration Ends

Contact Mrs. Cabral, mcabral@suhdsd.net, if you have any questions.

Sincerely,

Monica Cabral
Assistant Principal