

# UNIVERSITY PREPARATORY SCHOOL REGULAR MEETING OF GOVERNING BOARD MINUTES

January 11, 2017

1. The Regular Meeting of the University Preparatory School Board was called to order at 5:30 p.m. by Board Member Mike Stuart, Board Members Mike Littau and Susan Saephanh were present. School Board President Karen Hatter and Board Vice President Sue Brix were absent. Superintendent/Principal Shelle Peterson and School Business Manager Molly Schlange were also present.
2. Mike Stuart led the Pledge of Allegiance.
3. There was no Public Comment on Agenda Items.
4. Susan Saephanh made a motion to approve the Agenda Order/Consent Agenda, Mike Littau seconded the motion, unanimously approved

#### 4.1 Consent Items

- 4.1.1 Request Approval of December 7, 2016 Minutes of Regular Board Meeting
- 4.1.2 Request Approval of Overnight Field Trip: Confucius Classroom to China Town, San Francisco, February 11-12, 2017
- 4.1.3 Request Approval of Overnight Field Trip: Mock Trial to Santa Clara, January 13-14, 2017

#### 5. Public Forum:

There was no Public Forum

#### Superintendent/Principal Report

1. Superintendent/Principal Shelle Peterson reported on the January 3<sup>rd</sup> professional development day for the staff. The focus of the day was Socratic Questioning, Socratic Seminars, and the art of dialogue to drive critical thinking. Moving on in her report, Mrs. Peterson focused on athletics with winter sports updates. Program updates included the Science program; 57% of this year's seniors took four years of science; collectively, 95% of seniors have had 3 or more courses. The Confucius Classroom is expecting 18 visitors from China during the week of January 23<sup>rd</sup>. Mrs. Peterson reported that U-Prep's staff members and students have received various recognitions: Social Science teacher John Cabral was recognized as one of KIXE's Big Education Event award recipients; English teacher Sean Bird is a California League of Schools nominee for High School Educator of the Year; Noah Mock is a California League of Schools nominee for Middle School Educator of the Year; Tennis Coach Andy Pire is nominated for Northern California Girls Tennis Coach of the Year by the California Coaches Association, and student Parker Swanson was recognized as one of KIXE's Big Education Event award recipient. Mrs. Peterson provided the Board with an update on progress made at recent Brand Strategy meetings. Mrs. Peterson completed her report with details about the upcoming Information Night, including the showing of a school video created by Sean Bird for Information Night. Board Member Mike Stuart commented that if he were a prospective parent, he would be very happy to have access to all of the information provided at the Information Night event. Board member Mike Littau suggested that the video be accessible on the uprep.net website.

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2. Business (Report)

School Business Manager Molly Schlange provided the Board with a January Budget Update. School Business Manager Molly Schlange provided a detailed fiscal update which included both current and multi-year projections. Mrs. Schlange gave an overview of what was released in the governor's budget proposal on January 10<sup>th</sup> and discussed the impact his proposal would have on U-Prep. Mrs. Schlange will update the Board as new information becomes available.

6. ADMINISTRATIVE- ACTION

1. Board Member Susan Saephanh made a motion to accept Board Member Karen Hatter's resignation. Mike Littau seconded the motion, unanimously approved.

2. Board Member Susan Saephanh made a motion to approve the 2017-2018 School Lottery date and time of March 1, 2017, 4:00 pm, Mike Littau seconded the motion, unanimously approved.

7. BUSINESS - ACTION

1. School Business Manager Molly Schlange stated that there were no findings in the 2015-2016 Annual Audit Report. Susan Saephanh made a motion to approve the 2015-2016 Annual Audit Report, Mike Littau seconded the motion, unanimously approved.

8. CLOSING

The January 11, 2017 Regular Board meeting was adjourned at 6:45 pm by Mike Littau, motion seconded by Susan Saephanh, unanimously passed.