

**UNIVERSITY PREPARATORY SCHOOL REGULAR MEETING OF GOVERNING BOARD MINUTES**  
**December 7, 2016**

1. The Regular Meeting of the University Preparatory School Board was called to order at 5:31 p.m. by Karen Hatter, Board President. Board members Mike Littau, Mike Stuart, Sue Brix and Susan Saepanh were present. Superintendent/Principal Shelle Peterson and School Business Manager Molly Schlange were also present.
2. Karen Hatter led the Pledge of Allegiance.
3. There was no Public Comment on Agenda Items.
4. Sue Brix made a motion to approve the Agenda Order/Consent Agenda, Mike Stuart seconded the motion, unanimously approved

4.1 Consent Items

- 4.1.1 Approve Overnight Field Trip: Orchestra/Drum Corps to Great America & Santa Cruz Beach Boardwalk, May 12-14, 2017
- 4.1.2 Approve Overnight Field Trip: Spring College Trip, UC Santa Cruz, CSU San Jose, Saint Mary's College of California, May 30-31, 2017
- 4.1.3 Approve Overnight, Out of Country Field Trip: Cultural Connections Club, Japan, June 11-20, 2018
- 4.1.4 Approve Overnight Field Trip: Mock Trial to San Joaquin County Office of Education, Stockton, December 9-10, 2016
- 4.1.5 Approve Overnight Field Trip: Cheer Competition, Anaheim, CA, January 27-29, 2017
- 4.1.6 Approve November 2, 2016 Regular Board Meeting Minutes

5. Public Forum:  
There was no Public Forum

Superintendent/Principal Report

1. Superintendent/Principal Shelle Peterson began her report to the Board with a summary of U-Prep's December newsletter. Mrs. Peterson brought attention to recent activities, praising the fall musical production of 'Anything Goes'. Continuing to focus on VAPA, Mrs. Peterson also praised art teacher Lura Wilhelm for being a leader in the art community, as reflected in her involvement with the Makers Faire. Mrs. Peterson concluded her newsletter report with a focus on U-Prep's Dance and Cheer programs. Turning attention to Athletics, Mrs. Peterson recounted highlights of the boys Harlan Carter Basketball Tournament, citing how well U-Prep competed; Teacher and Coach Tawni Kramer was named North All-Star Coach of the Year for volleyball; and two students signed with Simpson University to play girls basketball. Mrs. Peterson updated the Board on conferences attended by staff during the month of November including School Safety Training. A School Safety plan will be brought to the Board in March of 2017 for Board approval. Lastly, Mrs. Peterson and Board Member Susan Saepanh described their involvement in U-Prep's branding strategy sessions, in addition to the progress that has been made during those meetings.

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2. Business (Report)

School Business Manager Molly Schlange provided the Board with information regarding her recent participation at the CASBO-CBO Symposium. Mrs. Schlange shared feedback from the symposium regarding the current status of educational funding. Mrs. Schlange will provide a budget update for the Board in January.

6. BUSINESS- ACTION

1. Board Member Sue Brix made a motion to approve Board Agenda Item 6.1.1; Request for Approval of 2016-2017 1<sup>st</sup> Interim Budget, Susan Saepanh seconded the motion, unanimously approved.

2. As a condition of receiving Educator Effectiveness funds, a school district, or charter school is required to develop and adopt a plan delineating how the funds will be spent. University Preparatory School's Educator Effectiveness plan has been updated to include actual expenditures from 2015-2016 that total \$37, 171.60. Sue Brix made a motion to approve the adoption of the Educator Effectiveness Plan as presented, Mike Stuart seconded the motion, unanimously approved.

7. HUMAN RESOURCES - ACTION

1. Sue Brix made a motion to approve Winter Coaching Staff as presented, Susan Saepanh seconded the motion, unanimously approved; Board Member Mike Littau abstaining.

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8. INSTRUCTION

1. PUBLIC HEARING: College Readiness Block Grant Plan

A Public Hearing commenced at 6:15 pm. The State of California has allocated funding to LEAs to provide additional supports to students in grades 9-12 that will increase the number who enroll in institutions of higher education and complete an undergraduate degree within four years. The funding is particularly intended to assist unduplicated students, namely those identified as socially economically disadvantaged, foster youth, and English learners (see Ed Code sections 42238.01 and 42238.02) in achieving those goals. The activities identified in this plan align to the school's LCAP plan and are intended to successfully support students as they matriculate into college. A description of the extent to which all students, particularly unduplicated students, will have access to improved and increased services is included. Fiscally, U-Prep has been allocated \$75,000. Following this Public Hearing and discussion/input, the plan will be brought back for approval at the regularly scheduled January Board meeting. The Public Hearing was adjourned at 6:25 pm.

9. CLOSING

Sue Brix commented that she was very pleased to see that bond measures passed for the Shasta Union High School District and Shasta College.

Karen Hatter thanked Board member Susan Saephanh for participating in the branding strategy sessions.

The December 7, 2016 Regular Board meeting was adjourned at 6:28 pm by Sue Brix, motion seconded by Mike Littau, unanimously passed.