

UNIVERSITY PREPARATORY SCHOOL REGULAR MEETING OF GOVERNING BOARD MINUTES

September 6, 2016

1. The Regular Meeting of the University Preparatory School Board was called to order at 5:37 p.m. by Karen Hatter, Board President. Board members present were Mike Littau, Sue Brix, Mike Stuart, and Susan Saephanh. Superintendent/Principal Shelle Peterson and School Business Manager Molly Schlange were also present.
2. Karen Hatter led the Pledge of Allegiance.
3. There was no public comment on agenda items.
4. The Board entered in to Closed Session at 5:38 p.m.
5. The Board reconvened to Open Session at 5:55 p.m. Board President Karen Hatter reported action was taken to complete Superintendent/Principal evaluation.
6. Sue Brix made a motion to approve Consent Agenda Items:
 1. August 2, 2016 Board Meeting Minutes
 2. Overnight Field Trip: Fall College Field Trip; CSU Chico, UC Davis and UC Berkeley. October 20-21, 2016.
7. Public Forum:
There was no Public Comment.

Superintendent/Principal Report

1. Superintendent/Principal Shelle Peterson gave a recap on Measure I – SUHSD School Bond, and the impact it may have on the SLC/U-Prep site. Mrs. Peterson updated the Board on staff participation at July and August conferences and staff development. Mrs. Peterson finalized her report to the Board with an update to the previous Assessment Report.
 2. Business (Discussion)
School Business Manager Molly Schlange began her report to the Board by extending gratitude from the U-Prep staff in regards to the current salary schedule increases. Mrs. Schlange followed up with a report on the new minimum wage increases and the impact they could potentially have on school sites. Discussion followed.
9. ADMINISTRATIVE- ACTION
 1. Sue Brix made a motion to approve the designation of CIF Representatives for 2016-2017, Mike Stuart seconded the motion, unanimously approved.
 10. BUSINESS - ACTION
 1. School Business Manager Molly Schlange requested approval from the Board to update U-Prep's Conflict of Interest Code based on recommendations from The Law Offices of Young, Minney and Corr, LLP. Sue Brix made a motion to approve the Updated Conflict of Interest Code, Susan Saephanh seconded the motion, unanimously approved.

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2. School Business Manager Molly Schlange requested approval from the Board for the 2015-2016 Unaudited Actuals. Sue Brix made a motion to approve the 2015-2016 Unaudited Actuals, Susan Saepanh seconded the motion, unanimously approved.

11. HUMAN RESOURCES - ACTION

1. School Business Manager Molly Schlange requested approval of modified Draft Salary Schedules that reflected Board Action on August 2, 2016 and retroactive to July 1, 2016. Sue Brix made a motion to approve Draft Salary Schedules: A, B, Classified, and Management. Mike Littau seconded the motion, unanimously approved

2. Mike Stuart made a motion to approve the Contract Amendment-Section 2: Superintendent/Principal, Susan Saepanh seconded the motion, unanimously approved, Board Member Sue Brix abstained.

12. COMMENTS FROM THE BOARD

Board President Karen Hatter reiterated Board Member Mike Stuart's comments from earlier in the evening; Appreciation was expressed regarding the Superintendent/Principal job performance.

12. ADJOURNMENT

Mike Stuart made a motion to adjourn the meeting at 6:36 p.m., motion seconded by Susan Saepanh unanimously approved.