

UNIVERSITY PREPARATORY SCHOOL REGULAR MEETING OF GOVERNING BOARD MINUTES

August 2, 2017

1. The Regular Meeting of the University Preparatory School Board was called to order at 5:33 pm by Board President Sue Brix. Board Members Mike Stuart, Mike Littau, Susan Saephanh, and Trent Copland were present. Superintendent/Principal Shelle Peterson and School Business Manager Molly Schlange were also present.
2. Sue Brix led the Pledge of Allegiance.
3. There was no Public Comment.
4. Board Member Mike Littau made a motion to approve the Agenda Order/Consent Agenda for the August 2, 2017 regular Board Meeting, Mike Stuart seconded the motion, unanimously approved.
 - 4.1 Consent Items
 - 4.1.1 Request Approval of June 14, 2017 Minutes of Regular Board Meeting
 - 4.1.2 Request Approval of June 14, 2017 Minutes of Special Board Meeting
5. REPORTS AND PUBLIC FORUM
 - 5.1 There was no Public Forum
 - 5.2 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal Shelle Peterson provided the Board with a facilities update pertaining to; progress made on the Stuart Gymnasium, improvements made to the Student Services Center and the installation of a new Team Room portable. Mrs. Peterson followed the facilities update with a report on current athletics. Mrs. Peterson continued her report with a review of conferences attended by staff in the month of July. Mrs. Peterson shared a video created by staff members who attended the AP Summer Institute, in addition to the curriculum goals they developed. Mrs. Peterson concluded her report with a summary of the latest AP test results.
6. DISCUSSION/ACTION ITEMS
 - 6.1 ADMINISTRATIVE - ACTION
 - 6.1.1 Mrs. Peterson provided the Board with information regarding review and adoption of U-Prep's suicide prevention policy. Mrs. Peterson stated that a meeting of counselors, administrators, a student leader, support staff personnel and a Shasta County Mental Health Suicide Prevention Consultant gathered to review the policy, discuss curriculum and the implementation process. Board Member Trent Copland made a motion to approve Suicide Prevention Policy. Board Member Mike Stuart seconded the motion, unanimously approved.

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6.2 BUSINESS- DISCUSSION

6.2.1 School Business Manager, Molly Schlange gave a presentation on fiscal matters occurring throughout the state and the impact on U-Prep. Mrs. Schlange provided projections for both short and long term revenues and expenditures including compensation. Mrs. Schlange and Superintendent/Principal, Shelle Peterson will present a compensation proposal for 2017-2018 at the September Board meeting.

6.3 HUMAN RESOURCES – DISCUSSION/ACTION

6.3.1 Board Member Trent Copland made a motion to approve the Fall Coaching Staff Assignments as presented, Mike Stuart seconded the motion. Unanimously approved.

6.3.2 School Business Manager Molly Schlange provided the Board with a Comparable Compensation Data Grid for determining a salary range for the position of U-Prep Superintendent/Principal. A motion was made by Board Member Trent Copland to approve the total compensation range, 148,740.95 to 191,832.44. The motion was seconded by Board Member Mike Stuart. Ayes: Saephanh, Stuart, Copland, Brix. Noes: Littau. Abstain: None. Absent: None.

7. ADJOURNMENT TO CLOSED SESSION

The Board would adjourn at 7:01 pm to closed session to discuss the following:

- a. Public Employment
Title: Superintendent/Principal

8. RECONVENE TO OPEN SESSION DISCUSSION/ACTION ITEM:

The Board reconvened to Open Session at 7:08PM. Board President Sue Brix reported that no action was taken.

9. OPEN SESSION-DISCUSSION/ACTION ITEM:

9.1 Approval of Employment Agreement for Superintendent/Principal
Board Member Trent Copland made a motion to approve the Employment Agreement for the Superintendent/Principal. Board Member Susan Saephanh seconded the motion, unanimously approved. The University Preparatory School Board took action to approve the 2018-2021 Employment Agreement for Shelle Peterson, Superintendent/Principal. The base salary for this agreement is \$147,846.60 plus and health and welfare benefits totaling \$13,345.92. Statutory benefits total are \$26,880.64. Total compensation is equal to \$188,073.16.

9. CLOSING/COMMENTS FROM THE BOARD

10. ADJOURNMENT

Meeting adjourned at 7:18PM